The Coalition of Voluntary Mental Health Agencies, Inc

HIPAA Security Tools – Order Form

Please return this completed form along with check made payable to 'The Coalition':

The Coalition of Voluntary Mental Health Agencies
Attn: Karyn Krampitz
90 Broad St, 8th Fl
New York, NY 10004

Information Flow Analysis and Risk Assessment CD
(see following pages for a listing of the documents included on the CD)

_____ **Members $50** _____ **Non-Members $100**

HIPAA Security Policy Templates CD
(see following pages for a listing of the documents included on the CD)

_____ **Members $50** _____ **Non-Members $100**

HIPAA Security Training Awareness Manual
(see following pages for a listing of the documents included on the CD)

_____ **Members $50** _____ **Non-Members $100**

Total Enclosed: _____

Organization Name: _____

HIPAA Security Officer: _____

Phone Number: _____

Email Address: _____

Ship to: _____

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If you have any questions, please contact Karyn Krampitz at kkrampitz@cvmha.org or 212-742-1600 x 103.

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List of Documents
CVMHA Information Flow Analysis and Risk Analysis Seminar
October 29, 2004

0.1 List of Documents.pdf
This list identifies the various documents provided with this seminar, and identifies any special printing needs or requirements.

0.2 IFA and RA Process.pdf
A list of the steps of Information Flow Analysis and Risk Assessment in order, as a simple overall guide to the process.

0.3 Security Rule CFR.pdf
The regulation text, including preamble and comments. The actual regulation text is at the end and is only a few pages, but all the other discussion can be enlightening if you have a question.

0.4 2004-07 RiskAnalysis.pdf
Working Draft 1.0 of the WEDI-SNIP *Risk Analysis White Paper* (will be the final draft). This is an excellent guidance document with suggested issues to consider for each section of the regulations.

1.1 CVMHA HIPAA IFA/RA Pres.pdf
The presentation PowerPoint for the entire combined IFA/RA session, in a PDF file format for easy, automatic printing with three slides per page.

1.2 SP800-14(GAPP).pdf
The National Institute of Standards and Technology (NIST) Special Publication 800-14, *Generally Accepted Principles and Practices for Securing Information Technology Systems*. This is an excellent overall guide to information security.

1.3 HIPAA Security Summary.xls
An Excel spreadsheet that summarizes the Security regulation text into a set of questions. This summary is useful for an overall view of readiness for HIPAA compliance.

1.4 SP800-30-RevA-draft.pdf
NIST Special Publication 800-30, a revised draft of *Risk Management Guide for Information Technology Systems.* Chapters 3 and 4 are most relevant to the work at hand.

1.5 Interview Questionnaire.doc
A set of questionnaires to be used as interview tools for each program and system, as a Word document that can be printed and used and/or filled out upon completion of the interviews.

1.6 Systems Security Qnnre.xls
A subset of the questions listed in the HIPAA Security Summary, specific to systems, prompting for identification of Vulnerabilities, Threats, and Controls. This document can be used as a questionnaire tool and/or worksheet for developing information.

1.7 SP800-26 Self Assessmnt.pdf
NIST Special Publication 800-26, *Security Self-Assessment Guide for Information Technology Systems*, provides a detailed questionnaire for system security assessment as part of the Risk Assessment. Printing it at two pages per sheet is a good idea – it is just under 100 pages.

1.8 Info Flow Descriptions.doc
These sample descriptions show how relatively simple and relatively complex information flows might be written up. These descriptions may be used as templates if desired.

1.9 Info Flow Diagrams.doc
These are sample diagrams of the descriptions in the previous document. The diagrams are created entirely using the tools in Microsoft Word and can be edited and used as templates. (Go to View > Toolbars > Drawing to enable your drawing toolbar)

2.1 CMS Risk Assmt Methodgy.pdf
The *CMS Risk Assessment Methodology* represents one interpretation of how to perform a risk assessment based on the NIST process. This document includes useful guidelines and procedures.

2.2 CMS Risk Assmt Template.doc
The *CMS Risk Assessment Template* is an editable Word document that can be modified and used for Risk Assessments if desired, or its elements can be incorporated into your own template.

2.3 CMS Info SecurityLevels.doc
This brief document describes the standards CMS uses in determining the level of security of information for various types of information.

2.4 CMS Threat ID Resource.pdf
The *CMS Threat Identification Resource* is a valuable tool to help you discover and identify the threats that could result in information security incidents. This can be printed 2 pages to a sheet.

2.5 CMS Risk Safeguards.pdf
CMS Information Security Acceptable Risk Safeguards provides information about the measures that can be taken to deal with various threats at different security levels. This is best printed 2 pages to a sheet.

2.6 Risk Determination Template.doc
The *Risk Determination Template* is used to collect and present the information gathered in the course of Steps 1 through 7 of the NIST Risk Assessment procedure, and is focused on systems.

2.7 Organiz'n Control Plan.doc
The *Organization Security Control Plan* collects the information about the various systems and presents the chosen control measures to be implemented at an organization level, with justification as necessary.

Table of Contents – HIPAA Security Policies

Also included on the CD:

HIPAA Final Security Regulations Matrix with Preamble Notes

NIST HIPAA Guides

NIST Introductory Resource Guide for Implementing the HIPAA Security Rule – Draft

Table of Contents – HIPAA Security Awareness Training

Training Administrator's Information

HIPAA Security Rule Awareness Training