



# EN Resources

## Where to Get Help



The following resources are available to assist potential and approved **Employment Networks (ENs)** as they explore and participate in the Ticket to Work (Ticket) program.

### **Exploratory Phase: Considering Becoming an EN**

CESSI, the Program Manager for Recruitment and Outreach for the Ticket program, can answer questions, assist with the application process, and help a potential EN connect with local organizations or potential partners. CESSI Account Managers are assigned to ENs based on a geographic region of the country or by area of expertise (e.g., mental health, post-secondary education, workforce, employers, etc.).

*To sign up for an EN Application Walk-Through, e-mail: [application@cessi.net](mailto:application@cessi.net).*

*To get individualized EN application technical assistance, contact CESSI: 1-877-743-8237 (v/tty).*

### **Responding to the Request for Proposal (RFP): Becoming an EN**

The EN application, or RFP, can be downloaded at [www.ssa.gov/work/enrpf.html](http://www.ssa.gov/work/enrpf.html). CESSI Account Managers are available to conduct courtesy pre-submission reviews of applications. These reviews ensure that all of the required information is obtained prior to submission. This greatly reduces errors and omissions that can delay an EN's approval. If questions remain after talking with a CESSI Account Manager, SSA's Employment Network Contract Team (ENCT) can provide answers about the EN RFP, explain the EN contract award process in detail, and assist with the EN application.

*Contact SSA's ENCT: 1-866-584-5180 (v), 1-866-584-5181 (tty), or e-mail: [encontracts@ssa.gov](mailto:encontracts@ssa.gov).*

### **EN Capitalization Education: Generating Start-Up Funds**

The EN Capitalization Education program, available on disk and online at [www.yourtickettowork.com](http://www.yourtickettowork.com), helps ENs secure funding for start-up costs by providing detailed information about how to obtain funding from government grants, foundations, and private organizations. The Capitalization program includes a resource directory and a comprehensive fundraising guide compiled by national experts with hundreds of resources and samples. *Visit: [www.yourtickettowork.com/en\\_cap\\_resource](http://www.yourtickettowork.com/en_cap_resource)*

### **Starting Operations: Developing and Implementing Your Business Model and Accepting Tickets**

After an EN is approved, the CESSI Account Manager will connect the EN with a corresponding Regional Account Representative at MAXIMUS, the Operations Support Manager for the Ticket program.

MAXIMUS offers a wide array of training (e.g., Ticket Training Tuesdays) and support services (e.g., sample Individualized Work Plan) to help get ENs started and operating as part of the Ticket program.

*Contact MAXIMUS: 1-866-949-ENVR (v) or 1-866-833-2967 (tty).*

## **Growing Your Bottom Line: Assigning Tickets, Getting Paid, Submitting and Tracking Claims for EN Payments**

MAXIMUS maintains a list of beneficiaries with Tickets available for assignment and administers the process of assigning Tickets. MAXIMUS Regional Account Representatives are available to help an EN complete, submit, and track claims for EN payments.

*Contact MAXIMUS: 1-866-949-ENVR (v) or 1-866-833-2967 (tty).*

## **Beneficiary Outreach: Work Incentives Seminars (WISE) and Outreach Activities**

CESSI is partnering with Work Incentives Planning and Assistance (WIPA) projects across the country to facilitate community Work Incentive Seminar Events (WISE) and other outreach activities. These events inform beneficiaries about Social Security Work Incentives and the Ticket program, and connect motivated beneficiaries with ENs and national, state, and community partners that can assist them in their efforts to enter the workforce. CESSI is piloting several beneficiary projects to develop new bridges to employment.

*Contact CESSI: 1-877-743-8237 (v/tty) or visit [www.cessi.net/wise/](http://www.cessi.net/wise/).*

For additional information, contact or visit:

### **SSA's Work Site:**

Visit: [www.ssa.gov/work](http://www.ssa.gov/work)

### **CESSI, SSA's Program Manager for Recruitment and Outreach:**

Call: 1-877-743-8237 (v/tty)

Visit: [www.cessi.net/ttw/](http://www.cessi.net/ttw/)

### **MAXIMUS, SSA's Operations Support Manager:**

Call: 1-866-949-ENVR (v) or 1-866-833-2967 (tty)

Visit: [www.yourtickettowork.com](http://www.yourtickettowork.com)

### **SSA's Employment Network Contract Team:**

Call: 1-866-584-5180 (v) or 1-866-584-5181 (tty)

E-mail: [encontracts@ssa.gov](mailto:encontracts@ssa.gov)

